



DIVERSIFIED PROPERTY SERVICES // RENTAL APPLICATION
FAX TO: 513-322-7447

On this _____ day of _____, _____, the undersigned hereby applies to rent the residence located at _____

from the Owner, _____ for a period of _____ months, beginning on _____, _____, at a monthly rental of \$_____.

A Security Deposit in the amount of \$_____ is required to secure the unit.

APPLICANT:

Last Name _____ First _____ Middle _____ Maiden _____

Date of Birth _____ Social Security #: _____

Telephone – Home (_____) _____ Telephone – Work (_____) _____

Telephone – Cell (_____) _____ Driver’s License # (State) _____

Email address: _____

CO-APPLICANT (SPOUSE / OTHER):

Last Name _____ First _____ Middle _____ Maiden _____

Date of Birth _____ Social Security # _____

Telephone – Home (_____) _____ Telephone – Work (_____) _____

Telephone- Cell (_____) _____ Driver’s License# (State) _____

OTHER OCCUPANTS (additional names may be submitted on a separate sheet, if necessary):

Name _____ Relationship _____ Age _____

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PETS: (if yes, please provide description including type, age, weight, etc.) () YES () NO

APPLICANT’S CURRENT ADDRESS:

Street _____ Apt _____ City _____ State _____ Zip _____

Landlord’s Name _____ Landlord’s Telephone (_____) _____

Landlord's Address _____ City _____ State _____ Zip _____
Month & Year Moved In _____ Rent per Month \$ _____
Number of Bedrooms Rented _____ Reason for leaving _____

APPLICANT'S EMPLOYMENT HISTORY:

Current Employer _____ Supervisor _____
Address _____ City _____ State _____ Zip _____ Phone (_____) _____
Length of Time Employed: _____ yrs, _____ mos. Position _____ Monthly Income \$ _____
Other Source of Income: _____ Monthly Income \$ _____

****Please provide copies of all pay stubs to verify employment****

CO-APPLICANT'S EMPLOYMENT HISTORY:

Current Employer _____ Supervisor _____
Address _____ City _____ State _____ Zip _____ Phone (_____) _____
Length of Time Employed: _____ yrs, _____ mos. Position _____ Monthly Income \$ _____
Other Source of Income: _____ Monthly Income \$ _____

****Please provide copies of all pay stubs to verify employment****

APPLICANT'S REFERENCES:

Bank Name _____ Address or Branch _____
_____ _____
Do you have a checking account? () YES () NO Do you have a savings account? () YES () NO
Loans / Credit Cards: _____ Issued by: _____
_____ _____

VEHICLES:

License Plate # _____ State _____ Make _____ Year _____ Color _____
License Plate # _____ State _____ Make _____ Year _____ Color _____

EMERGENCY CONTACT:

Name _____ Address _____



Phone (_____) _____ Relationship _____

PLEASE ANSWER ACCURATELY:

Have you ever been convicted of any crime other than a minor traffic offense? () YES () NO

Have you ever filed bankruptcy? () YES () NO

Have you ever had any judgments or other legal proceedings against you? () YES () NO

Have you ever been served an eviction notice or been asked to vacate a property you were renting? () YES () NO

Have you ever willfully or intentionally refused to pay rent when due? () YES () NO

Have you ever changed your name? () YES () NO

Do you know of anything, which may interrupt your income or an ability to pay rent? () YES () NO

If your answer was “YES” to any of the above questions, please provide complete details on a separate page.

I have re-examined the information, which I have provided on this application and I agree that it is true and complete. Except as noted above, (1) I have never been, nor am I now being, dispossessed or evicted from any rental unit; (2) I have never broken or in any manner failed to honor a lease or rental agreement; and (3) I have no legal judgments against me. I understand that providing false or incomplete information on this application shall be grounds for immediate eviction

I agree to provide a security deposit in the amount of \$ _____ and a non-refundable application processing fee of \$ 35.00 per person over the age of 18. (This application fee must be collected prior to processing your application!)

I understand by providing this deposit, owner / owner’s agent is in good faith reserving the selected property in my name and any cancellation by applicant will result in forfeiture of all provided deposits. Should owner / owner’s agents reject this application, for any reason, I understand the security deposit will then be returned to me in full. I have also been made aware the application processing fee is non-refundable regardless of the outcome of this application.

If this application is accepted, I agree to sign the Owner / Owner Agent’s Rental Agreement and any related addenda within 3 days of acceptance of this application.

I understand that if this application is accepted and I decide not to rent the residence, my security deposit will be forfeited.

I hereby authorize Diversified Property Services. to obtain information concerning my past and present credit, rental, or employment history, and to answer any questions in the future regarding their experience with me. I hereby authorize any of the following sources, including but not limited to (1) credit reporting agencies, (2) public or privately owned utility companies, (3) governmental housing agencies, and (4) current or past landlords, employers, or creditors, to release any said information to the above named party. I hereby release any of the above sources, their officers, agents, or employees, from any liability for damages of any kind, caused by negligence or otherwise, which may at any time result to me by reason of compliance with the above-mentioned inquiry. This includes, but is not limited to, the answering of specific questions and any information provided concerning my present or past record.

Applicant _____

Date/Time _____

Co-Applicant _____

Date/Time _____

Application must be filled out completely. Applicants must show driver’s license or proper photo I.D.

